

Lee and Russell County Coordinated  
Transportation Advisory Council  
June 3, 2010

Registration

Call to Order

Introductions and Welcome – Danielle Warren

In attendance:

- Furrel Bailey, The Achievement Center/ Easter Seals
- Sharon Coats, Alabama Department of Senior Services
- Jimmie Dickey, East Alabama Mental Health
- Lou Ella Foxx, Area Agency on Aging
- Gloria Morgan, Lee County Department of Human Resources
- Lisa Reeder, Domestic Violence Intervention Center
- Lani Richardson, East Alabama Services for the Elderly, Inc.
- Johnnie Robinson, House of Restoration
- Lisa Sandt, Lee-Russell Council of Governments
- Hazel Shedrick, Russell County Department of Human Resources
- Danielle Warren, Lee-Russell Council of Governments

Follow-up from One-on-Ones

- Update Coordinated Transportation Plan in future – We may need to update the plan in the near future
- Clients interested in participating – Please remember to be mindful of general public who may be beneficial to the council

Discussion regarding Progress of Council (All members are encouraged to actively participate and comment)

- **Review of United We Ride Priorities and Benefits of Coordination** (Vision and Strengths of group) – Sharon Coats reviewed priorities and benefits as listed on the United We Ride website (in packet)
- **Barriers to Coordination** –
  - Human service agencies have their own vehicles now – “turfism”
  - Lack of match money to draw down federal funds
  - Lack of transparency regarding individual agency funds
  - Transportation providers are not sure of the unmet needs of the agencies
  - We need to develop a clear picture of what coordination looks like for Lee and Russell Counties
  - Breaking out the costs
  - **United We Ride Final Policy Statement** (in packet and sent as attachment in e-mail) - Agencies are encouraged to share on the local level to support the federal initiative
- **Terms and Definitions** (Reference Transportation By the Numbers)

- **Passenger trip** – one person traveling one way from the first time they enter the vehicle until the first time they disembark. When recording the number of one way rides (passenger trips), the passengers are counted individually each time they board vehicles to travel from their origination to their destination. (Passengers include personal care attendants but not the driver.
- **Vehicle passenger miles** – mileage is tracked when vehicles are operated to pick-up or drop-off passengers. This includes dead-head miles (vehicle traveling empty to the point where passengers will be picked up and/or returning to the final destination after passengers have all been dropped off).
- **Vehicle miles** – all mileage accumulated on vehicles for any reason.
- **Vehicle hours** – all hours the vehicles are in operation to provide passenger trips, including when passengers are not on board (vehicle traveling empty to pick up passengers or returning to the final destination after passengers have been dropped off).
- **FY 2010 Priorities for Lee and Russell Counties**
  - Shared Database with details regarding services, vehicles, employees, etc.
  - Rider Brochure
  - Fuel/ Insurance/ Maintenance/ Driver Training Consolidation
  - Centralized Call Number and Website
  - Increase operating hours and services to rural areas
  - Meet with local businesses regarding Rural Vanpool Programs
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- **Future Grant Opportunities** (Brainstorm actions to accomplish above tasks) – Packet in handout with all federal funding agencies who provide funds for transportation
- **Assess Levels of Commitment** – all attendees committed to coordination efforts; agreed to meet on a monthly basis
- **Interagency Workgroups** (Tabled until next meeting)
  - Policies and Regulations
  - Research and Demonstration
  - Education, Marketing, and Outreach
  - Technical Assistance
  - Emergency Planning – ALL

**JARC Program Overview** (Handout in packet) - Lisa Sandt - It is very important that interested transportation providers have the capital to be able to wait for payment

#### **Today's Planning Activity: TRACKING RIDES AND UNMET NEED**

- **Date of implementation** – All transportation providers must report their quarterly ridership numbers at the next meeting on July 8, 2010
- **Reporting Practices** – We must develop a uniform way to track unmet need in our counties

**Schedule Next CTAC Meeting** – July 8, 2010 @ 9am in Lee-Russell Conference Room

**Adjourn**